Single Sheet Prints (on the EPSON 4000)

1. Go to the printer you wish to use and make sure you set the “Page Size” to the size of the paper you are using

2. Set up your print in the same manner as before

3. Make sure to check under the “Preview and Size” tab under the “Maximum Print Area” and that it is showing the appropriate paper size

4. Once the print has processed, click on it to highlight it, then right click on go to Edit > Printer Settings
   - Under “Media Type” make sure that you choose the appropriate paper type and (sheet)
   - Then choose either Manual or Tray
   - Turn the Auto Cut off

Nozzle Check

For PC

1. Go to Start -> Settings -> Printer and Faxes

2. Choose the printer (make sure you choose the local printer, for example: if I want to clean the 7600 I would choose “EPSON Stylus Pro 7600”, NOT the one with UltraChroma after it, it is easy to tell by the icons, the local printer looks like a printer and the networked printer looks like a hand supporting the printer)

3. Double click on the printer, then go to Printer -> Printing Preferences

4. Go to the “Utility” tab and choose Nozzle Check

5. Click Print, once it has finished printing evaluate it for gaps, if there are gaps hit “clean” and then print again, repeat this process until all the gaps are gone